
FAQ

Ulysseus Seed Funding Programme for Joint Research and Innovation Groups – Call 2025

Version: 250401

Information about the Call

Official information about the call is available on the Ulysseus European University website: <https://ulyssseus.eu/calls/>

Contact for Applicants and Further Information

research@ulyssseus.eu

Questions and Answers

1. In which language should I complete the application?

Please complete the application in English, as the evaluation will be conducted at the Ulysseus alliance level.

2. Can I submit multiple applications for this call?

No, you may only be a member of one research group per call.

3. How can I find potential research group or individual researchers in other Ulysseus universities?

In order to find potential group members, you can use the researcher's database created in Ulysseus and available at link: <https://ulyssseus.eu/experts/>, or you can use the traditional approach using scientific databases like ORCID, or similar.

4. Why do I need consent from another research team member to participate?

The Seed Funding Programme for Joint R&I Groups aims to support collaboration between Ulysseus partner universities and the formation of research teams. Consent ensures that the team member agrees to participate actively, as the Programme supports collaboration between researchers from at least two Ulysseus partner universities.

5. When will I find out if my application was successful?

The timeline for the call is as follows:

- Application submission deadline: 18 May 2025
- Selection of successful grants: June 2025
- Notification to applicants: 30 June 2025

6. If my application is successful and I receive a grant, can I take colleagues with me on trips to foreign partners, or must I travel alone?

The application can include multiple researchers from the same university. The budget allocated to the group can be utilized collectively by all included researchers but must strictly adhere to the guidelines for eligible costs.

7. If my application is successful and I receive a grant, am I limited to just one trip to a foreign partner?

There is no limit on the number of trips or meetings; however, the grant amount is limited.

8. If my application is unsuccessful, can I apply again in the next call?

Yes, you can apply again in future calls.

9. By when must I complete the trip and use the grant?

The trip(s) must be completed within 12 consecutive months.

10. By when must I submit the financial report and grant report?

The financial report for the trip must be submitted according to the standard procedure of the institution after the trip. The deadline for the grant implementation report will be provided later and communicated to all successful applicants. Short Annual Report must be submitted annually in January till end of the Ulysseus project.

11. What is the composition of the selection committee at university level? Who will evaluate the applications?

The selection process will occur in two phases:

- Each application will be reviewed by the applicant's university. University Selection Committee will be formed at every university, and the composition will be published.
- All approved decisions will be sent to Ulysseus Selection Committee composed of members from the Ulysseus Task Force 4.1 which will match decisions of University Selection Committees and send the results of the approval to individual applicants.

12. What should I do if I don't use the entire grant?

Unused funds will remain in the Ulysseus project budget and will be allocated to finance additional grants within this support scheme.

13. What if my application is approved, but the applications of other partners are not?

After the decision of the committee has been made you will be given an option whether you accept this situation or not, but at least two universities must approve the funding. If you do, you may use the grant for trips related to forming the research group, but only for your own expenses or those of colleagues from your university. Team members from other partner universities must seek funding from other sources.

14. What if my application is not approved, but the applications of other partners are?

If at least one other eligible partner university wants to continue forming the research group, the collaboration can take place, and you will be given the option whether to accept or decline such result. If you accept, you will need to fund your travel/s from other sources. Alternatively, members from other universities may travel to your institution as they received the funding. You may apply for a grant again in the next call.

15. How many research teams can I be part of?

You may be part of only one research group.

16. What must I submit after the seed funding period ends?

During the grant period you are obliged to submit any documentation required by your institution regarding costs related to activities carried out. After the grant period, you have to submit a report describing the activities conducted, the achievement of set goals, the formation of the team, its future plans, and how sustainability will be ensured.

17. Can I collaborate with researchers outside the Ulysseus alliance?

While the primary goal is to foster collaboration within the Ulysseus alliance, additional collaborations with researchers outside the alliance may be allowed if they complement the project's objectives, however they must use their own funding.

18. Are there restrictions on how I spend the grant funds?

Yes, grant funds must be used for eligible expenses such as travel, accommodation, venue costs, and workshop materials. Ineligible expenses include staff costs, equipment, and conference fees. Other costs can be eligible upon consultation to the EC Project Officer through the Chief Management Officer and Ulysseus Approval Committee. Please, contact us through research@ulyssseus.eu.

19. Can the budget be transferred between universities for researchers from different institutions?

No, each university provides a separate budget for its own researchers, according to local rules and regulations. The funds allocated to each university can only be spent by the researchers from that specific university.

20. How much funding can I receive for my application?

The funding amount depends on the number of applicants from your university, the allocated budget and decisions of the Local Selection Committees. Typically, 3 000 EUR per applicant is available, but the final amount will vary based on available funds, the relevance of R&I groups, and each university's funding strategy. As a result, some universities may offer more funding for researchers within the same group than others.